

AUSTIN CITY COUNCIL

AGENDA



Thursday, August 24, 2006

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Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

ITEM No. 44

Subject: Authorize award and execution of a 36-month requirements service contract with INITIAL SECURITY, Austin, TX, for security services in an estimated amount not to exceed \$600,000 with two 12-month extension options in an estimated amount not to exceed \$200,000 per extension option, for a total estimated contract amount not to exceed \$1,000,000.

Amount and Source of Funding: Funding in the amount of \$200,000 is available in the Fiscal Year 2006-2007 Proposed Operating Budget of the Austin Convention Center Department. Funding for the remaining twenty-four months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material

(click to open)

D INITIAL SECURITY
082406VD BID TAB

For More Information: Vikie DeLuyck, MSW, Buyer/974-2003

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for security services for the Austin Convention Center and the Palmer Event Center, administered by the Austin Convention Center Department. Services will include facility security, event security, parking security and crowd management services. All security guards will be unarmed. These services will be purchased on an as needed basis.

MBE/WBE solicited: 3/1 MBE/WBE bid: 0/0

PRICE ANALYSIS a. Adequate competition. b. Thirty-six notices were sent, including three MBEs and one WBE. Seven solicitations were issued. Two bids were received with no response from the MBEs/WBEs. c. The pricing offered represents a 3% increase to the last contract made June 2006, which was an interim contract until a new contract could be put into place.

APPROVAL JUSTIFICATION a. Lowest bid. b. The Purchasing office concurs with Austin Convention Center Department recommended award. c. Advertised in the Austin-American Statesman and on the Internet.

AGENDA DATE: 08/24/06
VENDOR NAME: INITIAL SECURITY

BID TABULATION
IFB NO. VD06300265
Security Services
(1,000 estimated hours annually for
crowd and event security services -8 line items)

<u>Vendor</u>	<u>Total Annual Price</u>
Initial Security Austin, TX	\$178,575
Executive Security Austin, TX	\$215,046

Note: Rates were obtained for various types of unscheduled hours.

Bid tabulation is on file in the Purchasing Office.